

PACIFIC THEOLOGICAL SEMINARY

GUIDE TO WRITING

Turabian “Author-Date” Style

(Newer, Shorter)

By Glen G. Scorgie

Student research papers prepared at Pacific Theological Seminary must conform to all the Seminary’s standards for academic integrity as well as to the general format standards contained in this Guide. When citing their sources, most students should follow the new, shorter Author-Date (parenthetical citation) version of Turabian.

This Guide contains examples of how to cite sources in this newer, simplified Turabian style. For types of sources not covered in this Guide, students should consult Kate Turabian, *A Manual for Writers*, 9th ed. (2017).

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Contents

TURABIAN (AUTHOR-DATE STYLE) SAMPLER	3
SAMPLE COVER PAGE	8
SAMPLE TABLE OF CONTENTS	9
GUIDE TO CAPITALIZATION	10
ABBREVIATIONS FOR BIBLICAL BOOKS & TRANSLATIONS	11
HEADINGS IN THE TEXT	12
ADDITIONAL WRITING RESOURCES	13
RESOURCES FOR DOING THEOLOGICAL RESEARCH	14
PUBLISHER PROFILES	14

TURABIAN SAMPLER

Turabian now offers two citation style options: the classic *Notes-Bibliography* style, and a newer, more abbreviated *Author-Date* (or, Parenthetical Citation) style. The examples below reflect this newer option.

The letter “P” indicates the correct format for a Parenthetical Citation in text, and the letter “R” indicates the correct format for an entry in the Reference List at the end.

For further details, see Kate L. Turabian, *A Manual for Writers*, 9th ed. (2017), esp. chap. 19.

BOOKS

BOOK WITH SINGLE AUTHOR

P (Strauss 2011, 54)

R Strauss, Mark. 2011. *How to Read the Bible in Changing Times*. Grand Rapids, MI: Baker.

BOOK WITH TWO OR THREE AUTHORS

P (Lynd and Lynd 1929, 67)

R Lynd, Robert, and Helen Lynd. 1929. *Middletown: A Study in American Culture*. New York: Harcourt, Brace & World.

BOOK WITH MORE THAN THREE AUTHORS

P (Smith et al. 1999, 67)

R Smith, James D. III, Yogi Berra, Ted Williams, and Babe Ruth. 1999. *The Spirituality of Baseball*. Cooperstown, NY: Major League Baseball.

BOOK WITH NO AUTHOR IDENTIFIED

P (*The Lottery* 1732, 20-25).

R *The Lottery*. 1732. London: J. Watts.

BOOK WITH AN EDITOR

P (Camera 1984, 225)

R Camera, Robert, ed. 1984. *Canons*. Chicago: University of Chicago Press.

AUTHORED BOOK EDITED BY ANOTHER

P (Anouilh 1955, 86)

R Anouilh, Jean. 1955. *The Lark*. Edited by Christopher Fish. London: Methuen.

AUTHORED BOOK TRANSLATED BY ANOTHER

P (Anouilh 1955, 86)

R Anouilh, Jean. 1955. *The Lark*. Trans. Christopher Fry. London: Methuen.

BOOK IN EDITION OTHER THAN FIRST [2nd ed., 3rd ed., 4th ed., Rev. ed., Enl. ed.]

P (Franklin 2011, 54)

R Franklin, John. 2011. *George Washington Williams*. 2nd ed. Chicago: University of Chicago Press.

CHAPTER BY ONE AUTHOR IN A BOOK EDITED BY ANOTHER

P (Beech 1982, 115)

R Beech, Mary Higdon. 1982. "The Domestic Realm in the Lives of Hindu Women in Calcutta." In *Separate Worlds*, edited by Hanna Papanek and Gail Minault, 110-38. Delhi: Chanakya.

BOOK IN A SERIES [Including series information is optional, not required]

P (Morris 1971, 262)

R Morris, Leon. 1971. *The Gospel according to John*. New International Commentary on the New Testament. Grand Rapids: Eerdmans.

BOOK IN DIGITAL FORMAT [indicate digital source]

P (Horton 2011, 36)

R Horton, Michael. 2011. *The Christian Faith*. Grand Rapids: Zondervan. Logos Bible Software 8.1.

BOOK DOWNLOADED FROM INTERNET [if without pagination, provide chapter location]

P (Scorgie 2007, chap. 7)

R Scorgie, Glen. 2007. *A Little Guide to Christian Spirituality*. Grand Rapids: Zondervan. Kindle.

BOOK AVAILABLE ONLINE [without pagination or original date; indicate URL]

P (Bunyan)

R Bunyan, John. *Grace Abounding to the Chief of Sinners*.
<http://www.ccel.org/ccel/bunyan/grace.toc.html>

ARTICLES (Always include DOI,¹ if available)

ARTICLE IN A JOURNAL [print format]

P (Jackson 1979, 180)

¹ The digital object identifier (DOI) is becoming common as a standardized way to identify electronic documents. When included in a Reference, it should be written as a URL by adding the prefix: <http://dx.doi.org/>

- R Jackson, Richard. 1979. "Running the Up-Escalator: Regional Inequality in Papua New Guinea." *Australian Geographer* 14, no. 4 (May): 175-84.

ARTICLE IN A JOURNAL [digital version from a library database]

- P (Jackson 1979, 180)

- R Jackson, Richard. 1979. "Running the Up-Escalator: Regional Inequality in Papua New Guinea." *Australian Geographer* 14, no. 4 (May): 175-84. ATLA Database.

ARTICLE IN A JOURNAL [digital version online, with DOI]

- P (Jackson 1979, 180)

- R Jackson, Richard. 1979. "Running the Up-Escalator: Regional Inequality in Papua New Guinea." *Australian Geographer* 14, no. 4 (May): 175-84. <http://dx.doi.org/10.1086/658052>.

ARTICLE IN A JOURNAL [digital version online, without DOI or pagination]

- P (Jackson 1979)

- R Jackson, Richard. 1979. "Running the Up-Escalator: Regional Inequality in Papua New Guinea." *Australian Geographer* 14, no. 4 (May). <http://www.bethel.edu/journals.html>.

BRIEF ARTICLE IN A WELL-KNOWN REFERENCE WORK [no need for date, but specify edition]

- P (*Encyclopaedia Britannica*, 15th ed., s.vv. "Cold War")

- R [It is not necessary to list well-known reference works in your Reference List]

SUBSTANTIAL, SIGNED ARTICLE IN A MORE SPECIALIZED REFERENCE WORK

- P (Saucy 1984, 459)

- R Saucy, Robert. 1984. "God, Doctrine of." In *Evangelical Dictionary of Theology*, edited by Walter Elwell, 459-64. Grand Rapids: Baker.

ARTICLE IN A MAGAZINE [in Reference List, cite date, but do not include volume, number, or pagination]

- P (Weber 1985, 42)

- R Weber, Bruce. 1985. "The Myth Maker: The Creative Mind of Novelist E. L. Doctorow." *New York Times Magazine*, October 20, 1985.

MISCELLANEOUS

BOOK REVIEWS

- P (Frankfather 1985, 524)

- R Frankfather, Dwight. 1985. Review of *The Disabled State*, by Deborah A. Stone. *Social Services Review* 59 (September): 523-25.

ONLINE SOURCES: DOCUMENT, VIDEO OR PODCAST

P (Landrigan, 2018)

R Landrigan, Philip. 2018. "Mercury and the Unborn." Blessed Earth, June 6, 2018. Podcast.
<http://www.blessedearth.org/podcasts/mercury-and-the-unborn>.

CLASS LECTURE CONTENT (usually from student notes)

P (Youngblood 2001)

R Youngblood, Ronald. 2001. "Prophecy and Renewal." Lecture, Bethel Seminary San Diego. October 3, 2001.

UNPUBLISHED THESIS (Master's thesis) OR DISSERTATION (PhD diss.)

P (Shao 1986, 10)

R Shao, Joseph Too. 1986. "Spirituality in the Prophetic Traditions: An Asian Perspective." PhD diss., Hebrew Union University.

UNPUBLISHED PAPER PRESENTED AT MEETINGS

P (Scorgie 2009, 10)

R Scorgie, Glen. 2009. "The Missional Piety of Madame Henriette Feller (1800-1868)." Paper presented at the Pietist Impulse in Christianity Conference, Bethel University, St. Paul, MN, March 10, 2009.

UNPUBLISHED INTERVIEW BY WRITER OF PAPER

P (Webster 1998)

R Webster, Douglas. 1998. Interview by author. San Diego. September 23, 1998.

QUOTING A DOCUMENTED QUOTE

[avoid when possible; try instead to consult the originating source for yourself]

P (Carson 1991, 8)

R. Carson, Donald. 1991. "A Review of the New Revised Standard Version." *The Reformed Theological Review* 50, no. 1 (May): 8. Quoted in Mark Strauss, *Distorting Scripture? The Challenge of Biblical Translation and Gender Accuracy* (Downers Grove: InterVarsity, 1998).

MOTION PICTURES (Scene specification is desirable, but optional)

P (Duvall 1997, scene 3)

R Duvall, Robert, director. 1997. *The Apostle*. Universal Pictures. DVD.

BLOG ENTRY OR COMMENT

Blog entries or comments may be cited in running text ("In a comment posted to the Becker-Posner Blog on March 6, 2020, Peter Pearson noted . . ."). They do not require a parenthetical citation, and are commonly omitted from the Reference List.

EMAIL MESSAGES

E-mail messages may be cited in running text (“In an e-mail message to the author on October 31, 2020, John Doe revealed . . .”). They do not require a parenthetical citation, and are commonly omitted from the Reference List.

Pacific Theological Seminary

The Scandal of the Evangelical Mind

By

Mark Noll

TS513 Theology 2

November 2, 2021

Contents

	INTRODUCTION	1
1.	THE SCANDAL	3
	The Contemporary Scandal	
	Why the Scandal Matters	
2.	HOW THE SCANDAL HAS COME TO PASS	7
	The Evangelical Mind Takes Shape	
	The Evangelical Enlightenment	
	The Intellectual Disaster of Fundamentalism	
3.	WHAT THE SCANDAL HAS MEANT	13
	Political Reflection	
	Thinking about Science	
4.	HOPE?	17
	Is an Evangelical Intellectual Renaissance Underway?	
	Can the Scandal Be Scandalized?	
	SUMMARY AND CONCLUSION	19
	REFERENCE LIST	21

GUIDE TO CAPITALIZATION

A

Advent, the
Almighty, the
Advocate, the (Holy Spirit)
angel

Anointed, the (Jesus)
Apocrypha, the
apostle Peter, et al.
apostles
Apostles' Creed
Atonement

B

Bible school
biblical
Black (people)
body of Christ (the church)
Book, the (Bible)
bread of life (Bible or Christ)

C

Calvary
Catholicism
children of Israel
chosen people
Christian
Christology
christological
church (body of Christ)
church in America
city of David
Comforter, the (Holy Spirit)
commandment (first, et al.)
communion
conciliar
covenant, the
Creation, the
Creator, the
cross
crucifixion, the
Crusades, the

D

Dead Sea Scrolls

Decalogue
Deity, the (Christ/God)
deity of Christ
devil, the (Satan)
Diaspora

E

Easter Sunday
Eastern church
enemy, the (Satan)
Epistle to the Romans

Epistles, the (NT letters)
Eternal, the (God)
eternal Word, the
Eucharist
evangelical
evangelicals
exile (Babylonian)
Exodus (from Egypt)

F

Fall, the
fall of man
Father, the
fatherhood of God
Flood, the

G

Galilean, the (Christ)
garden of Eden
Gentile laws
gnostic
Gnosticism
Godhead
godlike
God's Word
golden rule, the
good news (the gospel)
good Samaritan
Good Shepherd
gospel (adj.)
Gospel of John, et al.
gospel, the (good news)
Gospels, the
great commandment; the
great commission, the
Great High Priest, the
Great Physician, the

H

heaven
heavenly Father
High Church (Anglican)
High Priest, the (Christ)
Holy Bible

holy city
Holy Communion
holy of holies
Holy One
Holy Scriptures

Holy Spirit

I

Immanuel
Incarnation
incarnational

K

kingdom of God

L

Last Supper
Law, the (OT)
law of Moses
Liberation Theology
light of the world (Christ)
living Word (Bible)
Logos, the
Lord
Lord of lords
Lord's day, the
lordship of Christ
Lord's Prayer, the

N

new covenant (NT)
new religious movements
non-Christian

O

orthodoxy

P

papacy
parable of the prodigal son
paradise
parousia
Passion Sunday
Passover

pastoral Epistles
Pauline Epistles
Pentecost
Pentecostal (adj.)

Pentecostals
people of God
pope, the
Pope John Paul II
Prince of Peace
(Christ)
Prophets (OT books)
Protestant (ism)

R

Reformation
Reformed Theology
reign of God

S

Satan
Savior
scriptural
Scripture(s) (Bible)
Septuagint (LXX)
serpent, the (Satan)
Son of God
Son of man
Sunday school
synoptic Gospels

T

Third World
Trinitarian
Trinity
triune God
Twelve, the
twelve apostles, the

U

unchristian

V

virgin birth

W

way, the (Christ)
Western church
White (people)
Word (the Bible or
Christ)
Word of life
Word of truth, the

ABBREVIATIONS FOR BIBLICAL BOOKS AND BIBLE TRANSLATIONS

In the main body of text, the names of books of the Bible should be spelled out in full. For example:

Paul’s Epistle to the Romans declares that people are justified by faith.

Otherwise, biblical references should be in parentheses, and the names of biblical books abbreviated. For example:

The Apostle Paul indicates that justification is by faith (Rom. 5:1).

References to the individual books of the Bible should be abbreviated according to the following standard:

Old Testament

Genesis	Gen.	2 Chronicles	2 Chron.	Daniel	Dan.
Exodus	Ex.	Ezra	Ezra	Hosea	Hos.
Leviticus	Lev.	Nehemiah	Neh.	Joel	Joel
Numbers	Num.	Esther	Est.	Amos	Amos
Deuteronomy	Deut.	Job	Job	Obadiah	Obad.
Joshua	Josh.	Psalms	Ps. (<i>pl.</i> Pss.)	Jonah	Jonah
Judges	Judg.	Proverbs	Prov.	Micah	Mic.
Ruth	Ruth	Ecclesiastes	Eccl.	Nahum	Nah.
1 Samuel	1 Sam.	Song of Solomon	Song	Habakkuk	Hab.
2 Samuel	2 Sam.	Isaiah	Isa.	Zephaniah	Zeph.
1 Kings	1 Kings	Jeremiah	Jer.	Haggai	Hag.
2 Kings	2 Kings	Lamentations	Lam.	Zechariah	Zech.
1 Chronicles	1 Chron.	Ezekiel	Ezek.	Malachi	Mal.

New Testament

Matthew	Matt.	Ephesians	Eph.	Hebrews	Heb.
Mark	Mark	Philippians	Phil.	James	James
Luke	Luke	Colossians	Col.	1 Peter	1 Peter
John	John	1 Thessalonians	1 Thess.	2 Peter	2 Peter
Acts	Acts	2 Thessalonians	2 Thess.	1 John	1 John
Romans	Rom.	1 Timothy	1 Tim.	2 John	2 John
1 Corinthians	1 Cor.	2 Timothy	2 Tim.	3 John	3 John
2 Corinthians	2 Cor.	Titus	Titus	Jude	Jude
Galatians	Gal.	Philemon	Philem.	Revelation	Rev.

Unless otherwise indicated, the New International Version (NIV) is assumed. If another version is used, this should be indicated by an appropriate acronym. The first example quotes the NIV; the second quotes the King James Version (KJV):

The apostle Paul says that “in all things God works for the good of those who love him” (Rom. 8:28)

The apostle Paul says that “all things work together for good to them that love God” (Rom. 8:28, KJV)

HEADINGS IN THE TEXT OF A RESEARCH PAPER²

BASIC PRINCIPLES

Generally it is a good idea to divide the body of a research paper into sections identified by appropriate headings. There are a number of principles to follow in doing this.

1. The Appropriate Number of Headings

There should be neither too many, nor too few. A rough rule of thumb is one heading for every three or so pages of text. Also remember that each heading (along with its page reference) should be indicated in your Table of Contents.

A typical seminary research paper may have about five or six (including Introduction and Conclusion).

2. Sub-Heading Are Often a Good Idea Too

If you do use sub-headings, make sure that there are always at least two in every group of them; never let just one stand alone in any section. These sub-headings should also be indicated in your Table of Contents, but you do not have to indicate their page numbers.

3. Sub-Sub-Headings Are Occasionally a Good Idea

This is true only if the paper is of a substantial length; otherwise your paper has a “choppy” appearance and will not flow very well. You do not have to indicate these in your Table of Contents.

4. Be Consistent in How You Format Each Level of Heading

There is flexibility in how you decide to format your headings. But two principles apply: (1) there should be consistency in how you format the different levels of headings, and (2) the visual prominence of the heading styles you select should go down as you move from headings to sub-headings to (if necessary) sub-sub-headings.

SAMPLE FORMATS

Here is an example of how headings can be formatted and differentiated from one another.

ALL FIRST LEVEL (HEADINGS):

Centered, Bold and Lower Case

The Old Testament

ALL SECOND LEVEL (SUB-HEADINGS):

Left-Justified and Caps

ISAIAH

ALL THIRD LEVEL (SUB-SUB HEADINGS):

Left-Justified and Lower Case

Messianic Themes

² Never *end* a page of text with a heading; instead space ahead so that the heading stands at the top of the next page.

ADDITIONAL WRITING RESOURCES

1. ON WRITING STYLE

Strunk, William, Jr., and E. B. White. 2000. *The Elements of Style*. 4th ed. Boston: Allyn and Bacon.

Timmerman, John, and Donald Hettinga. 2004. *In the World: Reading and Writing as a Christian*. 2d ed. Grand Rapids: Baker.

2. ON CHICAGO (TURABIAN) STYLE

Chicago Manual of Style. 2017. 17th ed. Chicago: University of Chicago Press. [Exhaustive]

Hudson, Robert, ed. 2016. *The Christian Writer's Manual of Style*. 4th ed. Grand Rapids: Zondervan.

Turabian, Kate. 2017. *A Manual for Writers*. 9th ed. Chicago: University of Chicago Press. [Abridged CMS]

Vyhmeister, Nancy Jean. 2014. *Quality Research Papers*. 3rd ed. Grand Rapids: Zondervan.

www.chicagomanualofstyle.org/home.html

Official Chicago Manual of Style website

3. OTHER USEFUL WEB RESOURCES

www.bartleby.com

This website provides dictionaries, an encyclopaedia, a thesaurus, and various other resources that are very helpful in writing quality prose.

<http://owl.english.purdue.edu>

Purdue University's Online Writing Lab (OWL)—it's got everything, including the best explanation of plagiarism!

RESOURCES FOR DOING THEOLOGICAL RESEARCH

1. INTRODUCTIONS TO DOING THEOLOGY

Fraser, Elouise Renich. 1998. *Confessions of a Beginning Theologian*. Downers Grove: IVP.

Kapic, Kelly. 2012. *A Little Book for New Theologians*. Downers Grove: IVP.

Stetina, Karin Spiecker. 2020. *How to Read Theology for All Its Worth*. Grand Rapids: Zondervan.

Thielicke, Helmut. 1962. *A Little Exercise for Young Theologians*. Grand Rapids: Eerdmans.

2. THEOLOGICAL RESEARCH METHOD

Barber, Cyril, and R. M. Krause, Jr. 2000. *An Introduction to Theological Research*. 2d ed. Lanham, MD: University Press of America.

Core, Deborah. 2000. *The Seminary Student Writes*. St. Louis: Chalice.

Vyhmeister, Nancy Jean. 2014. *Quality Research Papers: For Students of Religion and Theology*. 3rd ed. Grand Rapids: Zondervan.

PUBLISHER PROFILES A GUIDE FOR DISCERNING STUDENTS

Pacific Seminary students are encouraged to interact with a wide range of reading, including materials which may not necessarily reflect the evangelical convictions of our community here at Pacific. Such breadth of study reflects our strong confidence in the evangelical understanding of Christ and His Gospel, and can contribute to our preparedness for effective ministry. A surprisingly large proportion of books from an evangelical perspective are published by just a handful of publishing houses. Generally theological publishing appears to be concentrated in Grand Rapids, the Chicago area, and Nashville.

1. THE MAIN EVANGELICAL PUBLISHERS

Baker:

Grand Rapids; also rooted in Dutch tradition but now trans-denominational, conservative evangelical, middle to heavy-weight (and growing in scholarly reputation)

Eerdmans:

Grand Rapids; rooted in Dutch (Christian Reformed) tradition but now trans-denominational, broadly evangelical, scholarly

InterVarsity:

Downers Grove [suburban Chicago]; rooted in InterVarsity's campus ministries, evangelical, geared to thoughtful undergraduates, middle-weight

Zondervan:

Grand Rapids; rooted in Dutch tradition, now owned by secular HarperCollins, but continuing to serve the "evangelical market niche," mainly with Bibles (NIV), generally popular titles (e.g., *Purpose Driven Life*), but also with a smaller textbook line

2. OTHER SIGNIFICANT THEOLOGICAL PUBLISHERS

Abingdon:

Nashville, TN; reflects mainline (United) Methodist tradition, middle-weight

Augsburg Fortress:

Minneapolis; created by merger of two Lutheran publishers, mainline Lutheran views, middleweight to scholarly

B & H (formerly Broadman & Holman):

Nashville, TN; reflects Southern Baptist viewpoints, includes SBC Lifeway brand, middle-weight

Baylor University Press:

Well-funded Texas Baptist university press, produces excellent works of scholarship and cultural engagement

Brazos:

Grand Rapids: This is a smaller, edgier line of Baker books that explore more controversial perspectives

Crossway:

Wheaton, IL; conservative, evangelical Reformed and Presbyterian orientation, complementarian

Hendrickson:

Peabody, MA; fairly recent evangelical publisher, reflects thoughtful charismatic perspectives, specializes in biblical studies and pneumatology, middle-weight

Judson:

Valley Forge, PA; American Baptist viewpoint, broadly evangelical, middle-weight

Kregel:

Grand Rapids, MI; evangelical, academic publisher of books not picked up by other Grand Rapids publishers

Moody Press:

Chicago; a ministry of Moody Bible Institute, conservative/fundamentalist heritage (dispensational, linked to Dallas), mostly popular-level

Orbis:

Maryknoll, NY; Roman Catholic, specializing in missiology and contextualization, supportive of liberation theology and other radical movements, middle-weight to scholarly

Paulist:

Mahwah, New Jersey; independent-thinking Roman Catholic, middle-weight to scholarly

T. & T. Clark:

Edinburgh, Scotland; reflects Church of Scotland (Presbyterian) perspectives, scholarly

Thomas Nelson:

Nashville, TN; famous for its Bible-publishing, evangelical, mostly popular-level; now owned by HarperCollins

Trinity Press International:

Valley Forge, PA; fairly new publisher, reflects mainline Protestant, especially Episcopalian views, scholarly; frequently distributes titles from SCM (Britain's mainline Anglican press)

Tyndale House:

Carol Stream, IL (Wheaton area). Mostly fiction, but some lighter weight theological titles.

Victor/Bridgepoint:

Wheaton, IL; outgrowth of Scripture Press Sunday School publishers, conservative/fundamentalist heritage, geared to practical church and Bible school ministries and issues, popular-level

Westminster/John Knox Press:

Louisville, KY; Presbyterian, created by merger of northern and southern Presbyterian publishing houses, mainline Protestant views, scholarly

Wipf and Stock (sometimes, **Cascade**):

A relative newcomer to evangelical academic publishing; gives priority to reprints, and to specialized studies of good quality but limited sales prospects.

Word:

Waco, TX; conservative evangelical, popular-level

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